



## **VIDEO CONFERENCING AGREEMENT**

Video Conferencing is an option for your therapist/professional to conduct remote sessions with you over the internet where you may speak to one another as well as see one another on a screen. We must utilize a platform that is encrypted to the federal standard, HIPAA compatible, and has signed a HIPAA Business Associate Agreement (BAA). The BAA means that the platform is willing to attest to HIPAA compliance and assumes responsibility for keeping your VC interaction secure and confidential. Each professional may have their own individual agreement with a particular platform, so please defer to him/her to advise you where to connect for your conferencing. Your therapist/professional will give you detailed directions regarding how to log-in securely. We also ask that you please sign on to the platform at least five minutes prior to your session time to ensure you and your therapist get started promptly. Additionally, you are responsible for initiating the connection with your therapist/professional at the time of your appointment.

We strongly suggest that you only communicate through a computer or device that you know is safe (e.g., has a firewall, anti-virus software installed, is password protected, not accessing the internet through a public wireless network, etc.).

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*Email address you would like us to send  
Video conference instructions*

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*Printed Name*

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*Signature*

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*Date*